

Instructions for Self-Enrolling into a MyPath Course

Laboratory Safety Training 2023

Students, Visitors, and Visiting Scientists:

Accessing MyPath Portal:

1. First: Click [here](#).
2. You will see a list of Training modules to choose from; pick the course that describes the materials you handle.
3. Click the blue “**Request**” box.
4. You will be directed to create a MyPath account.
5. Fill out all required fields.
6. Once you have successfully logged in, the requested course should be added to your Learning Transcript.
7. Click the “**Open Curriculum**” drop-down to start the module.
8. Click “**View Details**”.
9. The Lessons will be listed, click “**Launch**” to start each lesson.
 - You will have to complete all the lessons listed in order to successfully complete the course. A checkmark will appear on the top-right corner of the lesson icon when the lesson has been completed. **You must complete the LAST STEP in order for your training record to show complete!**
10. To add additional courses, please follow the directions above under employee.

If there are any technical issues regarding these courses in MyPath, please contact the MyPath Support group at mypathsupport@rochester.edu