

# University of Rochester --- CHEMATIX Instructions

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## Updating the Name of your Lab

**Reminder: Do not use your browser back button.** Instead use the navigation buttons in CHEMATIX. If you accidentally use your browser back button, you'll be kicked out of CHEMATIX and you'll have to start over by logging in again. Other CHEMATIX Tips and Tricks such as **NEVER DOUBLE CLICK** can be found on the CHEMATIX Tips and Trick page.

- 1) Log in to Chematix using your UR NetID and password
- 2) Click **Continue with UR Credentials**
- 3) Click **Resources**
- 4) Click **View my Locations**
- 5) Select the appropriate room number
- 6) Click **Edit Lab Information.**
- 7) Revise the lab name using the text box and click **Update Lab Information.**
- 8) Then use the **Back** button at the bottom of the page to navigate away from this page.