I. PURPOSE
This procedure establishes requirements for mattresses, hanging fabrics, curtains or drapes and upholstered furniture used or installed at all University of Rochester properties. Warming blankets and air mattresses are not part of this standard because of their small fire load. This standard is not applicable to Venetian or wood blinds (see Table F803.3)

II. PERSONNEL AFFECTED
Any individual that has the authority to purchase drapes, curtain, fabric decorations, upholstered furniture or mattresses.

III. DEFINITIONS
Assembly – Gathering of 50 persons or more for the purpose such as educational, civic, social, religious, food or drinking consumption, waiting or similar use.

Business – The use of space for office, professional or service type transaction including education classrooms less than 50 people.

Patient Care – The use of space for medical, surgical or psychiatric care on either a 24 hour basis or where 1 or more person was made incapable of self-preservation at any one time.

Residential Life Housing – The use of a building for sleeping purposes when not classified as a Patient Care such as dormitories, and fraternities and sororities.

Corridor/Waiting Space – The portion of a means of egress system that is separated from other interior spaces of the building and is intended to be a protected path of egress.

IV. RESPONSIBILITIES
Requisition Writer – It will be the responsibility of all individuals who would write a requisition to make sure the vendors from whom they are ordering are aware of these requirements.

Purchasing: It is Purchasing’s responsibility to provide guidance to the requisition writer and advise them of this policy.
V. PROCEDURES

5.1 Use Table 5.0 to determine what fire test is required based on the material being purchased and the occupancy.

5.2 The permissible amount of noncombustible decorative material can be unlimited

5.3 Upholstered furniture required to pass ASTM E 1357 or California Technical Bulletin 133 shall bear the label of an approving agency confirming compliance with these requirements.

   **Exception:** When the building is completely protected by sprinklers, the Fire Marshal may allow compliance with California Technical Bulletin 117.

5.4 Upholstered furniture that would be placed in an un-sprinkled exit corridor such as a waiting/lounge area, atriums or similar general use areas, shall be complaint with ASTM E 1357 or California Technical Bulletin 133.

   **Exception:** Where approved by the Fire Marshal the corridor or waiting area is located within the suite or office area and is not in a public space or related egress corridor then California Technical Bulletin 117 applies.

<table>
<thead>
<tr>
<th>Building Type</th>
<th>Hanging Fabrics, Drapes, Curtains</th>
<th>Upholstered Furniture</th>
<th>Mattresses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Healthcare</td>
<td>Class 1 when tested to NFPA 260 (or ASTM E1353) OR NFPA 261 (or ASTM E 1352)</td>
<td>16 CFR Part 1632 AND For un-sprinkled space ASTM E 1590 (or California Technical Bulletin TB 129)</td>
<td></td>
</tr>
</tbody>
</table>
### Flammability Guidelines for Furnishing

| Business Occupancies (MIB, ESM, Medical School, classrooms) | NFPA 701 | California Technical Bulletin 117 | 16 CFR Part 1632 | AND
| | | | | For un-sprinkled space
| | | | | ASTM E 1357
| | | | | (California Technical Bulletin TB133)

| Residential Life Buildings | Class 1 when tested to NFPA 260 (or ASTM E1353) | 16 CFR Part 1632 | AND
| | | | | OR
| | | | | NFPA 261 (or ASTM E 1352)
| | | | | AND
| | | | | For un-sprinkled space
| | | | | ASTM E 1357
| | | | | (California Technical Bulletin TB133)

| Public Assembly Space (Occupant Load >50 people) | California Technical Bulletin 117 | 16 CFR Part 1632 | AND
| | | | | For un-sprinkled space
| | | | | ASTM E 1590
| | | | | (or California Technical Bulletin TB 129)
VI. REFERENCES
6.1 New York State Fire Code Chapter 8

VII. APPENDICES/FORMS

VIII. REVISION HISTORY

<table>
<thead>
<tr>
<th>Date</th>
<th>Revision No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/13/06</td>
<td>3</td>
<td>Revision to provide clarification of which standard applies to which occupancies, reformatted</td>
</tr>
<tr>
<td>7/1/2007</td>
<td>4</td>
<td>As of July 1, 2007, mattresses manufactured in or imported to the United States will need to adhere to a new standard (16 CFR Part 1633) requiring them to be made of a more flame-resistant material.</td>
</tr>
<tr>
<td>3/8/2011</td>
<td>5</td>
<td>Allows Fire Marshal to reduce fire testing requirement for upholstered furniture when the building is completely sprinklered.</td>
</tr>
<tr>
<td>8/16/2013</td>
<td>6</td>
<td>Corrected typo in Table 5.0</td>
</tr>
<tr>
<td>8/17/2017</td>
<td>7</td>
<td>Add new buildings SW, GCT, MIB, Sawgrass and update new code edition</td>
</tr>
<tr>
<td>1/19/2018</td>
<td>8</td>
<td>Updated code references from NFPA 101 - 2012 edition and NYS Fire Code 2015</td>
</tr>
</tbody>
</table>